

If withdrawing before the school year starts:

((DATE))

Dear (Official's Name):

We are writing to inform you that our child(ren), (Child(ren)'s Names(s)), will not be re-enrolling at {School Name} for the coming school year. He/she/they will instead be homeschooling according to Act 169. Please remove his/her/their names from your school records.

We will submit our affidavit and objectives to the school district in compliance with the homeschool law of Pennsylvania.

Thank you for your cooperation.

Sincerely,

(Your Name)

If withdrawing during the school year:

((DATE))

Dear (Official's Name):

We are writing to inform you that we are withdrawing our child(ren), (Child(ren)'s Names(s)), from {School Name} for the remainder of school year. ((He/she/they)) will instead be homeschooling according to Act 169. Please remove ((his/her/their)) names from your school records.

We will submit our affidavit and objectives to the school district in compliance with the homeschool law of Pennsylvania.

Thank you for your cooperation.

Sincerely,

(Your Name)